

# Timberon Development Council

## Community Meeting

August 9th, 2025      10 A.M - 11 A.M

1559 Sacramento Dr. Rm. D

Timberon NM, 88350

### Attendees

Those in attendance and constituting a quorum were:

President Chance Guiles

Vice President Terri Ratley

Treasurer Gerry Lara

Secretary Lita Byrd

Events Director Lorie Guiles

Finance Director Paulette Clement

Finance Director Clark Clement

Media Director Raeana Snow

Grant Writer Brad Howard

### ❖ Call to order

- President Chance Guiles called the regular meeting of the Timberon Development Council Inc. at 10:10 AM, at the Community Bldg.

❖ Pledge of Allegiance

❖ Approve Agenda

- Motion to approve the agenda called by Lorie Guiles
- Motion seconded by Kent
- Motion to approve carries

❖ Approve Minutes

- Motion to approve the last meeting minutes called by Annamarie Waldon
- Motion seconded by Lorie Smith
- Motion to approve carries

❖ Financial Report - Given by Gerry Lara

➤ Account Statements

❖ Balance

➤ Total	\$18,798.04
➤ Disc Golf	6,155.39
➤ Pool	1,735.95
➤ Bulletin Board	56.48
➤ Scholar. Fund	2,300.00
➤ Deer Park	702.15
➤ TDC/Events	7,848.07

❖ Expenses

➤ Rent	550.00
* July, August plus increase for May and June	
➤ Jr. Lifeguards	250.00
*check cleared	
➤ Website	153.43
➤ Office Supplies	43.02
*Reimbursement to L. Byrd	
➤ Comm. Garden	1,360.65
*Fence	
➤ Total Exp.	\$2,297.10

- ❖ All of our accounts are in good standing and we continue to handle our community resources with careful transparency and fiscal responsibility.

## ❖ New Business

- Transcription Software: Due to the increase of TDC meetings the Board Secretary would like to call a motion to purchase a business grade transcription software so that we can make a record of our Board, Community, Finance and Grant meetings. The software license would belong to TDC, Inc., they offer two options that would be sufficient to our current needs and depending on our choice would include various levels of access, storage and security. The most affordable option we have would be to purchase one Pro level seat to be managed by the TDC Secretary, following the TDC Board confirmation of the position. They offer an app to download to a device, access to this app is assigned and security levels are given to those assigned based on seats.
  - ❖ The Pro package is estimated to be \$120 per seat annually, and includes administrator access to be managed by one device. The storage is limited to 8000 minutes per seat.
  - ❖ The Business package is estimated to be \$228 per seat, annually. This allows for unlimited teamwide storage as well as video recording, Conversation intelligence, team analytics and user groups. This package is designed for business teams to work and access records more securely and seamlessly. It allows for an administrator seat and add-on teammate seats up to 8 seats, I believe, with assigned access through the app.
- The Vice President would like to suggest that we chose the Business package and to increase the number of seats. This way no single person has to be present at every TDC meeting,

and to provide other pertinent board members, officers and project leaders access to the software and records. With the understanding that this will increase the cost to estimated \$277 per seat annually.

- ❖ Motion to approve purchase of transcription software called by Lita Byrd

- ❖ Motion to approve seconded by Lorie Guiles

- ❖ Motion carries

- Once the software is set up the Secretary will send out an email with the link to the app and any instructions, procedures or documents to get everyone set up.

➤ Labor Day: Petty Cash

- The Events Director is working with the Treasurer to arrange petty cash boxes for the TDC food booth and for merchandise sales in the TDC office. She will get the merchandise petty cash and receipt book to Jeffrey Merrick who will manage the merchandise sales and attendant outreach.

➤ Busy Bee will be returning all merchandise currently in the store so all available merchandise will be sold through the TDC office.

- ❖ Motion to approve the Financial Report called by Chance Guiles

- ❖ Motion to approve seconded by Jessica, all present in favor

- ❖ Motion carries

❖ Grant Report given by Brad Howard

➤ TMobile update: we will be completing the diagram and including updated photos to the remittance of this grant, due at the end of September.

➤ NM Trails Grant: There are specific restrictions included in this grant, we will be discussing these limitations and cross referencing them

with future Deer Park project ideas at our next Grant/Finance meeting this coming Monday at 6pm, here at the office.

- Dell Telephone Grant: The Secretary has sent the link for this grant to the Grant Writer for consideration. However, due to the upcoming deadline, August 15th, it is unlikely that we can complete the requirements for this cycle. We can submit the application when it reopens, which will likely be next year.
- 5 yrs Plan: We are mapping out some big projects for the next five years focused on every tier of the TDC Mission, including infrastructure development, educational opportunities, community economic growth projects, environmental improvements and much more. Please come and attend our by-weekly grant meetings to learn more, offer suggestions and help us to develop community based solutions.
  - We have a questionnaire that is circulating among our Timberon businesses. Don Wickland is currently working on his reply and we will be sending out the form to our other local businesses concurrently to speed up the process. There will also be discussion in the future on how to best get this out to our residents so that we can get a clear idea of what the entire Timberon community imagines for our future. The Grant Writer will get a copy of the document to the President in pursuit of that goal.
- Google Workspace Grant review and update given by the Secretary.
  - The Google Workspace Grant for Non Profits includes their entire suite of software apps designed for business productivity, documentation, security, marketing, advertising, and education. It offers:
    - ❖ their entire library of over 25,000 training videos, business and finance articles,

- ❖ advertising and marketing support within all their social media (Facebook, YouTube, Instagram, Tik Tok, Threads etc.) and priority listing on all search engines, they value this service at \$10,000
  - ❖ discounts for all compatible add-on apps to help streamline the financial and operational components of the organization, as well as
  - ❖ discounts on products sold by their other affiliated companies,
  - ❖ creates regional networking connections by sending our information directly to all other regional businesses that use Google Workspace products.
- All Google products are secured by their systems but require a certain level of security measures that we agreed to implement, maintain and document. This is offered to verified and approved non-profit organizations free of charge. They also offer additional packages that have other options included, at a discounted price to non-profits. We can always review the need to upgrade at a later date if we find it would be advantageous to our growth.
- Status update:
 

Due to the nature of this grant, specifically that it is in the form of digital software, the requirements state that the organization

    - Needs to fully own the domain and website hosting platform
    - Such domain and website be managed internally on secure terminals, with appropriate assigned access and permissions
    - Has all non-profit compliance documents in current, good standing

- The Secretary has resubmitted the documentation to the verification department with the newly updated domain and website information. Once it is verified, Google will accept their grant application to be submitted, 10 days later we get our software and welcome packet. The required changes we had to approve and implement have added a couple of extra steps to this process. In regards to the domain and website change, they will verify that the non-profit documents match with our domain/web documents, we are the same organization, and they will confirm that all compliance documents are in order. We should get a reply on the verification by the end of the week.
- Technology training classes for our board members, officers and project leaders will be compiled using both the Google educational materials and other resources available to us. We have a tech professional who has volunteered to create and lead these training sessions. We were thinking of starting with classes on using the productivity apps that will aid in streamlining the TDC operational requirements. Then we can take suggestions from that group on any additional tech classes that are needed. After that we can create a plan for expanding those educational opportunities to our volunteers and the community at large.



- County Grant Report and Signing given by the President
  - We are very proud to announce that we have received the documents outlining the approval of the Otero County Grant for \$4,482 to purchase much needed equipment for office productivity as well as multimedia and editing

equipment. Printers, computers, cameras, green screens etc.

- The President requests time to sign the documents with the community present. Congratulations! We all worked very hard on this project and we look forward to incorporating these tools into all aspects of TDC's commitment to the development of our community. Thank you to every involved and to our community members for your trust and support in serving your needs and dreams.

## ◆ Next Steps

- The President will now return the signed documents to the County, there are a few written discrepancies that they will need to fix. Such as, it names us as 'Timar onvelopment Council', so just some typo's.
- We will go over the details of the grant, list the items that we need to purchase immediately and any other discussions of this grant at the next Grant/Finance meeting, this coming Monday. These meetings are held every other Monday at 6pm, and they are open to the public.
- Rae and Brea have offered to provide us their expertise and time toward various multimedia and website duties, as their respective schedules allow. The Secretary has reached out to them concerning compiling a list of equipment we need to purchase specifically for marketing and advertising projects related to Events and projects. Luckily, they already own a number of the needed items so we can work on equipment outside that.
- As a reminder this grant functions as a reimbursement process. We purchase the approved items, then submit

the receipts, they reimburse TDC. That reimbursement return then rolls into the next items on the list, and so on until we use up the funding. Overall, we have one year to purchase and submit our receipts, there is a further breakdown of how this works that will be up for discussion on Monday.

## ❖ Welcome Center - Given by Terri Ratley

### ➤ Analog Communication Options

- Our community is unique in that we have a lot of residents that either do not have smart devices, do not have wifi or internet services, or who simply do not interact with online communities. We need to establish ways to reach these groups that are not dependent on online access or technical savvy.
- We currently have some options in use including:
  - ❖ the Bulletin Board where we post flyers and other updates
  - ❖ The adjustable sign across from the TDC office, we need to order letters for that and it's limited by space.
  - ❖ We can put information for Events and other planned projects on the radio. We can look into the status of the old Timberon radio station for more targeted communications.
  - ❖ We can also utilize the board that will be added to the community garden gate

➤ As for future options, we have discussed creating flags and banners to be posted in front of the office, a large TDC Welcome Center and Gift Shop over the office door. We would need permission from Susie to do that.

- Our Art Director has started making various signs for everything from sandwich boards to be posted along Cloudcroft, Sunspot and the bridge into Timberon to advertise Events and website info. We also got permission from Susie to use the sign frame across from the office to provide static information about TDC.
- We can discuss putting up signs where there are wifi hotspots that display our website and mission statement. We can add our website info to all of our merch like the new map design.
- We have also kicked around the idea of purchasing a digital bulletin board, like the one at the fire department for this year. We could have it stream through all current data for the month or a couple months, along with our address, website, office opened, fire status etc
  - The estimated cost would vary depending on a double or single sided one, but it should range \$2000-3000.
  - We will put further discussion concerning details of this on the Grant/Finance meeting agenda
  - We should consider creating an Advertising/Marketing Committee to run meetings for the discussion of this and other related topics such as the Roles & Responsibilities of a Media Director position, procedures for reporting and creating strategies inline with our current workload and goals. Rae has offered to assist us in developing this new committee. Once it's shaped we can focus on advertising to the community for that role.

➤ Website Report:

- We have had 3 new subscribers this month, with a total of 539 subscribers to the TDC website who receive updates on new content

- 918 visitors to the website in July which is a huge increase just from June
- The most popular pages, not including the home page were, the weather page, the history of Timberon, and the Pool pages.
- Most traffic is generated by organic search, Facebook and the Real Estate websites.

#### ❖ Merchandise

- We will focus on selling our current stock which is moving well. We are almost out of 2x, XL. We will only sell new merch through our events and the TDC office which Jeffrey has offered to keep open on Saturdays, possibly until 5pm. We will keep those hours flexible depending on availability and need. The Vice President has passed on the inventory logbook for consistent documentation, these records will be slowly integrated into a digital inventory spreadsheet to manage sales, orders, and related financial records that can be integrated with the Treasury records for streamlining and continuity purposes.

#### ➤ New Merchandise

- Mystic Mountain Farms has offered to provide new merchandise products for TDC at a much discounted price, estimated to be 10% over cost. Lorie Guiles the owner, gave a presentation explaining the benefits of this offer which include
  - Lower prices
  - More flexibility on order sizes enabling us to test new merch designs, items, size and color options etc.
  - The arrangement would also remain compatible with our mission to support Timberon businesses.
  - More options on the types of merchandise we want to explore in the future.

- We have already approved three new items to test including stickers, koozies and two hat options, one each for male and female colors.
- Lorie and Terri will work together on items, designs, prices and availability dates. Due to the upcoming Labor Day event, Terri's vacation and the fact that we have a lot of merchandise already, and time to select an adequate stock material supplier, they will manage this task as they are available to do so.

❖ Pool Fundraiser Proposal update:

- The Pool committee held a meeting to go over the requirements from the board regarding:
- Items to be removed from the proposal, details that need to be included, dates and details for the two fundraisers they will be managing.
  - Examples: the funding for the supplies requested for the carwash do not need to be included because that expense is covered through the concession money. We have requested that they submit three options, with all pertinent details, for the automatic pool vacuum so that the board can decide the best item. We also stressed that we need a date for the carwash and details for both fundraisers asap. Cathay will work on getting that from Jenna as soon as she's available.
  - They had requested that TDC assist with advertising the fundraisers. Through emails, flyers and if possible radio interviews.
  - Terri will not be doing any radio interviews for Labor Day or the Pool fundraisers.

- They were informed that they will be required to include all information on the provided proposal document.

➤ The Secretary will work with Jenna, Nicole and Cathey on filling out that document for final submission to the board and for our records. However because these fundraisers are being organised with minimal time available and two of the three people needed to get that document rewritten are out of contact due to personal emergencies, we decided it's best for them to focus on the events and we can manage the paperwork after the season ends.

- We did explain the general processes and procedures that require this workload for project activities so that everyone understands the how and why of it all going forward.

➤ Honor Guard

- Donation update: The Vice President has no new information regarding our donation offer, she has not been able to reach anyone.

## ❖ Pool Committee Report - Given by Cathie Johnson

➤ Financials: \$1735.95 balance

- documents have been given to Lorie and the remainder of the season data will be passed along so that the board may review the Pool project in its entirety.

➤ Fundraiser

- Dates: Movie Night and Raffle Aug. 16th 6-9pm @ \$5 donations for admission and raffle tickets. The prizes include 2 themed baskets (male & female) and season passes to the Pool for 2026 season.

Carwash - unknown

- Advertising: Flyers, Facebook, emails. There is not sufficient time to arrange a radio interview.

- Lifeguards: We are very happy to report that we have enough lifeguards to complete our commitments for the rest of the season. There have been no complaints at the pool this season, so a huge thank you to our Pool Manager Cathey and to our great senior lifeguards Nicole, Brandy, Rebecca and Jenna!
- New Business: Planning Topics for 2026 season
  - We are trying to open the pool earlier next year so getting the planning meetings done will help with streamlining that process. TWSD has already been contacted regarding that new opening timeframe and they are on board with that goal.
  - Instructor program: Next year we will be losing two of our senior lifeguards and we need to find long term solutions to ensuring that we have adequate lifeguards available to build on the activities being requested by the community. One option discussed was to create a project through the Pool committee that would provide funding for the lifeguard instructor program. The idea is to provide those funds and support to allow us to offer certified instruction here in Timberon. This would serve a dual purpose of ensuring that we have trained lifeguards each season, and we can offer the program to the broader mountain community as a source of funding.
  - Junior Lifeguards: Our Instructor can then provide that opportunity to our Junior Lifeguards. Who would in turn commit to working as a lifeguard for a season or more.
  - Mentorship Program: We can create a Mentorship arrangement in which our Junior Lifeguards can work under a senior lifeguard so that we are able to provide them with the support and experience required for the senior lifeguard positions. These programs will also correlate with our mission to offer education opportunities through lifeguarding

as well as creating work and life skill development through learning the basics on working with non profit businesses. We can also contact the high schools and community colleges to inquire about school credit options.

- We will need to add this discussion to our meeting throughout the remainder of the year to go over feasibility, cost, requirements etc. This way we can have everything decided and ready for next year. The Secretary has asked our lifeguards to compile a document with these ideas in mind, outlining any ideas, problems they might know about and any solutions we can submit to the board for review. Their experience with the pool and the broader community is a priceless commodity and we are extremely lucky to have their help in shaping the future of the Timberon Pool. So thank you so much to our Pool Committee for all your amazing work this year!
- We have two lifeguards committed for next year, one of them will need to be recertified. We have one Junior Lifeguard that is committed to getting certified, with two other possibilities.
- We have also secured Cathey as our Pool Manager for next year, thank you Cathey! The Secretary has committed to working closely with her to aid her training for using our digital operational productivity apps and documents so that reports and requests for support follow established business practices. This means we have an experienced Project Manager that is already in the loop for next year's requirements, she knows our lifeguards and our kids, this will provide a smooth transition and continuity for our community.

## ❖ Community Garden Report - Given by Lorie Guiles

➤ We have been informed through Facebook, that we have about 20 javellinas at the garden. So far they are not causing any substantial damage and they are being run off.

- According to the New Mexico Department of Game and Fish, javelinas are a protected game animal that cannot be killed outside of their designated hunting season and does not legally permit private citizens to trap or kill nuisance animals. For further information or assistance please contact NMDGF @ 888-248-6866 or 575-476-8000

### ➤ Volunteers

- Garden Coordinator: Annamarie has graciously stepped forward to provide us with a Garden Committee Coordinator. She will be handling all aspects of the community garden, including delegation of tasks and communication with volunteers, cataloging donations and setting meeting and work day schedules, among other things.
- Build Supervisor: We have also confirmed Randy will take on the duties of build supervisor. This will include the management of the fence build, water fountain build and shelter build. Future items will be added as they are needed such as the tool shed, picnic area and greenhouse projects.

### ➤ Donations

- Fence Materials - wood, metal poles
  - We had a great turnout for our work day on Thursday. We got about half of the poles cut and fence wood delivered and organized. We made a few adjustments to the fence layout, gate placement and

the compost piles have been moved to provide better street access.

- Rae has donated the hoops for the greenhouse and wanted to see if someone can come pick them up.
- Donations Needed - band saw blade, mixer, welder, fence ties, top caps
- Work Days: We have most of the posts cut and about half concreted in, we need to complete this work for the fence build. We have had two workdays this past week on Thursday and Friday so a big thank you to all our volunteers, the Waldon family, Jeffrey Marrick and Tim for all your hard work and time.
  - Pole concrete installation
  - pipe cutting
  - Fence and gate design, start build
- Planned: Monday 8am-12pm

## ❖ New Business

- Fence: The fencing is scheduled to be delivered on the 12th via freight, Randy is the contact and will receive the delivery @ the TDC office. We will need a welder, possibly Don will let us use his.
- We would like to recognize Ed and Terri for allowing us to use their mixer to put the posts in and the Blackwells have offered the use of their tractor to aid in the fence build and they are allowing us to use their storage area to safely store our materials. So a huge Thank You to all of them, we couldn't move forward without their generosity!
  - Build Schedule
    - Monday Aug. 11th 8am - 12pm

- Additional Dates will be announced through Randy and Annamarie based on the cooperation of the weather, so look out for that information.
- Volunteers are desperately needed and we will use all resources to generate that help.
- Compost - Annamarie has created the signs for the compost bins and manure piles, including the proper procedure and a list of what items are accepted. These posted outside the garden and bin areas. They are laminate signs for now, they are what we will be using until the fence is built, at which point we will be installing metal signs. We also had a couple of residents who have donated pallets for the construction of the compost bins.
- Tool Shed: Lorie and Chance Guiles will be donating the shed, but we will not be putting it up until the fence is up, due to the need to secure the shed to the fencing. While we are waiting we will compile a list of other needed materials for the shed and they will also supply the needed chains and bolts to keep everything secure.
- Youth Pizza Workday will be moved to after the Labor Day event to allow for the school schedules of our community kids. Connie's has agreed to donate the pizzas for them.
- Planting Day: We already have a few people planting on their plots once the fence has been built we will let everyone listed know that they can come and safely plant for the final planting season. According to our master gardeners this will allow for us to get a harvest in for the 2025 goal. For further information or and questions you may have please contact our Garden Coordinator Annamarie Waldon @ [Annamarierw@yahoo.com](mailto:Annamarierw@yahoo.com)

- All additional details and planning schedules will be discussed at the next Garden Committee meeting this coming Monday Aug. 18th 6pm @ the TDC Office.

## ❖ Event Committee Report - Given by Lorie Guiles

- Report on the Kid's Back to School Dance and Supply Giveaway: We had a great response from the community and we were able to get all our homeschool kids we have been in contact with, their supplies as well. We will be focusing on starting this earlier for next year so that we get our supplies cheaper and allow for a longer timeframe in collecting supplies that are donated. We are also going to work with our homeschool families so we can better serve their specialized needs.
  - Dell Telephone has donated backpacks, water bottles and some other goodies.
  - TWSD donated notebooks
  - TDC has donated all other school supplies based on the Otero county school supply list.
- Labor Day
  - Fun Run: Although we were very excited to offer this event to our community we have run into the same challenge as our Youth Pizza Day, our kids are already in school and have busy after school schedules, this has led to a low signup response. Due to this challenge we would like to have a future discussion on how we can incorporate this event for next year's calendar at a time in which our community kids will be available and we can have a longer lead time to prepare and advertise. Possibly during the 2026 Memorial Day Event. The secretary will work with Mike on the proposal for the Fun Run 2026.

- Following TDC Board procedure, an Event Proposal document was created and sent via email to all voting board members by the Secretary for approval. Due to a lack of sufficient response the secretary would like to have a vote to approve the document today, since we have a quorum present. This will allow for us to send and receive proposals from the community, outside foundations and sponsors to submit requests for events held by TDC.
  - At this time the Secretary would like to put forward a motion to accept the Proposal document sent out last month to the Board members so we have an agreed upon procedure for accepting outside proposal events like the Fun Run.
  - Motion to accept TDC Proposal document by Terri Ratley
  - Motion seconded by Gerry Lara
  - All in favor, Motion Carried
- Vendors: Report given by Annamarrie Waldon
  - We currently have 20 vendors in process with 15 vendors that have submitted their applications and been approved and have been sent their acceptance letters. There are another half dozen vendors that are tentative at this time.
  - Our Vendor Coordinator has been closely working with our Busy Bee Sponsor to create an event area diagram based on a common festival structure to ensure the safety and success of everyone attending. We will keep this structure in place for all events held at this location for the purpose of continuity and safety.

- Due to ongoing changes, including requirements put forward by our sponsor Busy Bee General Market to comply with their insurance regulations, all vendors are required to submit the vendor application and follow all State and Federal vendor laws, permits and certifications when selling food items. That includes all TDC and Timberon vendors as well. The application includes all permit and licensing requirements and can be submitted through online and hardcopy avenues, please contact Annamarie Waldon for access and to answer any further questions. Anyone can pick up a hardcopy at the TDC Office and at the Busy Bee Market. The online application can be found at:  
[tdcevents.info@gmail.com](mailto:tdcevents.info@gmail.com)
- Due to these ongoing changes and scheduling conflicts the Neighborhood Watch would like to work with TDC to make sure they have everything they need to set up in time and have priority placement for our events. We appreciate their communication in getting this done, the Neighborhood Watch is a vital service to our community and their presence at our events is not only welcome but needed both for our success and for theirs. The Neighborhood Watch will discuss these procedures and the details for new requirements and their booth, at their next meeting for approval on the 24th of this month. Lets get everyone there to support them!
- Annamarie has offered to help Neighborhood Watch with filling out the application after the meeting or at

their earliest convenience, as well as help them navigate the licenses for food handlers and food sales. They will have the light station set up Friday night through the end of the event close Saturday, but are not planning on it being set up Saturday night or Sunday. Depending on whether or not they will be needing a smoker they will either be in their previous set up station or be moved to the first priority station #1. They were very successful in our last event and are looking forward to a similar turnout for this event and they will let us know their decision after their upcoming meeting.

- With the intention of ensuring the success of all of our vendors, the Events Coordinator and Vendor Coordinator have created an open event area structured to include all vendors, craft booths, Lounge booth, cannabis booth and band area surrounded by a single fence. This will allow the attendees to circulate the entire event regardless of alcohol and cannabis use. We are arranging the booths to encourage high flow regardless of position and it will allow for our vendors to enjoy the band while selling their various products.
- While we understand that these changes can be difficult to accomplish for our local vendors they are required by the state, Sponsor insurance regulations as well as TDC insurance. These changes also allow for TDC to compile vendor data and to help us in organizing our events, as well as aid us to be more successful in improving our future planning. We are

dedicated to prioritizing the success of our local vendors and helping them understand and comply with these requirements.

- **Traffic:** We have volunteers to manage security and traffic flow to ensure the safety of our vendors and attendees. They will be stationed around the area to monitor alcohol and cannabis users and ensure that our vendors have access to their stations and that public traffic routes do not pose a danger throughout the event area and within Timberon. This structure will also enable us to create a safe, monitored kids section within the corral area where they can play games and access the jump house. We will have a waiver available for parents to sign so we are covered regarding any problems in that area. We will need to get a few more volunteers to help manage the traffic, kids area and the security. We have four people committed but the more we have the safer we will be.
- **Busy Bee Market parking** will be to the left of the security fencing for their customers and employees, additional parking will be available to the left of the blue shipping container, with signs to direct everyone to the proper parking areas.
- **Band:** The band stage will be moved to the opposite end of the corral to better accommodate their needs. This position will help keep them cool during that start of the music section, the previous setup had the sun directly onto them and they were very uncomfortable.
- **Merchandise:** We will be selling our old merchandise at Busy Bee and Jeffrey will be selling all our new merchandise and other popular merchandise at the TDC

office. We would like to get another volunteer there to help him manage the flow and service of attendees and shoppers. This will help us maintain the inventory documents and provide good service to anyone in need. We do have a tentative volunteer to help but we are not sure of his work just yet, so we need to put out either a community email or website post requesting volunteers for these positions.

- Website: Our new Events Website is being compiled and we are focusing on posting all of the information and documents for the Labor Day event. We will then work with our web design volunteers on completing this new site as they are available. We have a meeting set for tomorrow which will include, Lenny Blumberg, Lorie Smith, Lorie and Chance Guiles and Lita Byrd to start creating the website and making sure everyone is comfortable with the software.
- All further discussion and decision making on these topics will be held at the Events Committee Meeting, this coming Tuesday at Noon at the TDC office.

## ❖ Community Classes Report, given by Ed

➤ We had a great turnout for our classes that took place Saturday July 26th, we held two classes concurrently and that seemed to be a good schedule set up and we will continue with it for our future classes.

- Our teacher volunteers were Joan and David who provided a wonderful class on Wood Burning and Wood Carving respectively. They supplied all the materials and specialty tools needed and had a great time creating some really nice pieces. Lorie Smith excitedly shared the piece she created in Joan's woodburning class and Ed shared his work on a cowboy boot he made in the wood carving class with the community.
- We have Don Kess here who has done a knife sharpening class for us before and he is offering to do another one. The last class was filled up before the meeting was over and we have had a lot of people who missed it and so we are very fortunate that Don will offer his time and expertise to our community again. Thank you Don!
  - He will be setting up at our community market next Saturday to do knife sharpening, so I encourage everyone to show up and get your dull knives sharpened. He will coordinate with Lorie Guiles to get the word out on the Timberon Facebook page when he posts information for Game Night and Bingo.
- Upcoming Classes -
  - Knife Sharpening: Don TBA
  - Flintknapping: Otis Price TBA

- Classes will be scheduled in the next month and will be held concurrently.
- Ed would like to get some help on advertising for classes, we need community volunteers to run classes, so anyone who has any type of skill set they are willing to share. We also need volunteers to help him prepare the spaces for people and to help in cleaning up afterwards. As for advertising, we need flyers made to be posted around town and on the internet through web posts and emails.
- We would like to thank Jess and Kimberly for helping to organize these classes and help Ed in creating these wonderful opportunities for our community. Thank you!

## ❖ New Business

- Halloween
  - The Halloween planning meeting will be held at the Events Room at the TDC office, this coming Tuesday at noon.
    - There will be a short Labor Day discussion at the beginning of this meeting to cover any last minute decisions.
- Game Night is this Friday from 6 - 9pm, we received requests from some of our parents so we changed the time. We are currently up to 75 different games! Don has a master list available and we will be adding a new page on the Events website dedicated to all things Game Night. Our webmaster for Timberon.Town should be in town later this week to help us work on getting that done. Thank you Don and Lorie for all your amazing help in running the Community Game Night!

- Timberon resident Jeffrey Merrick, requested time to speak regarding a development within our community that some residents may like to know about.
  - This year we have had many visits from various hopeful and current representatives of our local government, including our Sheriffs department. They are here to learn about how our residents would like to see improvement from their government and law enforcement representatives. Please take this opportunity to share your vision and express your concerns with them. Jeffrey will be posting on the Timberon facebook page to provide residents with information on how you can get in contact with these individuals if anyone is interested in learning more.
- The Vice President would like to thank all of the current and future members of the Sheriff Department who have been coming to Timberon all year to experience our town and to extend their support at this time of our growth. We would like to share our appreciation to all the representatives of the Sheriff's Department for their presence and genuine interest in the needs and concerns of Timberon residents, as well as their dedication to the enjoyment and safety of everyone who comes to our town to enjoy the beauty and culture of the Sacramento Mountains. We appreciate all you are doing within our community and we are dedicated to helping Timberon to maintain a collaborative relationship in the future.
  - The Secretary would like to inform our residents that while our organization cannot engage in political actions, including donations or advertising. However

we are dedicated to providing our community with information and resources that will improve their lives. Information regarding local elections can be found at:

- [co.otero.nm.us](http://co.otero.nm.us)

## ❖ Questions & Answers

- Is there an update on the TDC letterhead that was authorized at the last meeting.
  - Answer: There are a couple tweaks that are being done concerning the proportions on the letters, when printed it's hard to see the text. The Secretary will text the current image to Ed and again upon completion.
- Regarding the lifeguard positions for next year, are they paid positions and if so, does that include junior lifeguard positions?
  - Answer: The general lifeguard positions are paid through our collaboration with TWSD. The junior lifeguards, who are sponsored through our Scholarship Fund, are participating in our internship program and they are not paid.

Adjourn 11:40am

- ❖ The president motions to adjourn the August 8th Community Meeting
- ❖ All in favor, yea!
- ❖ The motion carries

